

# Immaculate Heart Central School

1316 Ives Street  
Watertown, New York 13601  
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March 26, 2024  
Regular Meeting

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## Enclosures

Enc. #1	IHC Education Council Meeting Minutes – February 28, 2024
Enc. #2	Principal's Report

<u>Education Council</u>		<u>Superintendent</u>	<u>Principal</u>
Sr. Annunciata	Christine Missert	Sister Ellen Rose	Daniel Charlebois
Carol Brown	Patrick O'Brien		
Jodie Delaney	Jon Rhone	<u>Vice Principal</u>	<u>School Pastor</u>
Lisa Kotar-Pencek	Svetlana Shah	Amy Mitchell	Father Demo
Eric Krebs	Jeff St. Croix		

## 2023-2024 Goals of the Immaculate Heart Central School

### **Benchmark: 2.5**

Faculty uses the lenses of Scripture and the Catholic intellectual tradition in all subjects to help students think critically and ethically about the world around them.

### **Benchmark: 2.7**

The theory and practice of the Church's social teachings are essential elements of the curriculum.

### **Benchmark: 7.4**

Curriculum and instruction for 21st century learning prepares students to become expert users of technology, able to create, publish, and critique digital products that reflect their understanding of the content and their technological skills.

### **Benchmark: 7.6**

Classroom instruction is designed to engage and motivate all students, addressing the diverse needs and capabilities of each student and accommodating students with special needs as fully as possible.

### **Benchmark: 9.1**

School-wide programs for parents/guardians provide opportunities for parents/guardians to partner with school leaders, faculty, and other parents to enhance the educational experiences for the school community.

## Goals of the Immaculate Heart Central Education Council

To create an annual prioritization of capital repairs needed to each of our Facilities.

To enhance the efforts in advancement.

### MISSION STATEMENT

Immaculate Heart Central is a faith community whose mission it is to provide a quality Catholic and secular education, to cultivate holiness based on the love and imitation of Christ and to form responsible citizens whose Christian values will transform the world.

**I. OPENING PRAYER- FR. DEMO**

**II. ROLL CALL**

Called to order at \_\_\_\_6:05\_\_\_\_ p.m. by President Lisa Kotar-Pencek with the following members:

Present: Dan Charlebois, Amy Mitchell, Father Demo, Sister Annunciata, Carol Brown, Jeff St. Crois, Lisa Kotar-Pencek, Patrick O'Brien, Jodie Delaney, Christine Missert, Jon Rhone, Dr. Shah

Excused: Eric Krebs

Unexcused:

Members from the community/guests:

**III. ADOPTION OF THE AGENDA**

Resolved that this Education Council approve the agenda as published.

Motion made by: \_\_\_\_Father Demo\_\_\_\_ Seconded by: \_\_\_\_Sister Annunciata\_\_\_\_ Vote: 8-0

**IV. APPROVAL OF THE MEETING MINUTES – February 28, 2024**

Resolved that this Education Council approve the minutes as published.

**Enc. #1** IHC Education Council Meeting Minutes from February 28, 2024

Motion made by: \_\_\_\_Jodie Delaney\_\_\_\_ Seconded by: \_\_\_\_Patrick O'Brien\_\_\_\_ Vote: 8-0

**V. PRESENTATION:**

**Mary O'Brien - Advancement Update**

- Website revisions: calendar, sports, Ft. Drum icon, donation tab, alumni tab
- Update on Activity Friday - on hold now but hope to have it going for the fall
- Ft. Drum brochure - should be ready to send out for printing to be included in welcome packet for new families to base
- Annual Appeal - Last year \$100,000 with 2 asks. This year \$68,000 with 1 ask, we need to send out another ask
- Flamingo's - have brought in approx. \$9,000 and Sylvia wants to continue this fundraiser
- JCC Edge Program - \$71 per credit hour ( synchronous and asynchronous) - regular price on campus
- Raffle Tickets - still collecting until Spring Fling (at this point \$2,000 collected)
- Spring Fling - \$6,750 collected from sponsors as of 3/26
- Eric Krebs working on testimonials, spots will be completed and up on Channel 7

**VI. PUBLIC COMMENT**

**VII. COMMITTEE REPORTS**

1. Principal's Report – Daniel Charlebois, Amy Mitchell - Principal Report
2. Finance Committee- Carol Brown - Financial Reports
3. Advancement Committee- Lisa Kotar-Pencek - Advancement Report
4. Catholic Culture- Fr. Demo
5. Buildings and Grounds Committee - Jon Rhone - Buildings and Grounds Report
6. Safety Committee - Patrick O'Brien - Safety Report

Motion made by: \_\_\_\_Christine Missert\_\_\_\_ Seconded by: \_\_\_\_Father Demo\_\_\_\_ Vote: 8-0

**VIII. NEW BUSINESS**

- a. Handbook - shared with all committee members to reviewed
- b. Gym Floor - can be repaired under safety grant
- c. Open Council Seats - let Lisa know if you are continuing by the next meeting (Carol Brown, Dr. Svetlana Shah, and Lisa Kotar-Pencek - 3 years is up, can continue to run for 3 more years)
- d. Executive Session  
Motion made by: \_\_\_\_\_ Dr. Shah \_\_\_\_\_ Seconded by: \_\_\_\_\_ Jon Rhone \_\_\_\_\_ Vote: 8 - 0  
Exit motion made by: Jodie Delaney Seconded by: Christine Missert Vote: 8-0

**IX. ADJOURNMENT**

Resolved, that at \_\_\_\_ 7:55 PM \_\_\_\_ that this meeting be adjourned.

Motion made by: \_\_\_\_\_ Christine Misserst \_\_\_\_\_ Seconded by: \_\_\_\_\_ Jeff St. Croix \_\_\_\_\_ Vote: 8-0

**X. CLOSING PRAYER**