

Immaculate Heart Central School

1316 Ives Street

Watertown, New York 13601

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MEETING MINUTES

February 28, 2023

Regular Meeting

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ENCLOSURES

Enc. #1	IHC Education Council Meeting Minutes – January 28th, 2022
Enc. #2	Principal’s Report
Enc. #3	Finance Reports
Enc. #4	Public Participation at Education Council Meetings

EDUCATION COUNCIL

Sr. Annunciata

Carol Brown

Jason Burto

Sarah Pierce

Jodie Delaney

Lisa Kotar-Pencek

Michael Ledoux

Patrick O’Brien

Svetlana Shah

Jeff St. Croix

SUPERINTENDENT

Sister Ellen Rose

Vice Principal

Amy Mitchell

PRINCIPAL

Daniel Charlebois

School Pastor

Father Demo

2022-2023

Goals of the Immaculate Heart Central School

Benchmark: 2.5

Faculty uses the lenses of Scripture and the Catholic intellectual tradition in all subjects to help students think critically and ethically about the world around them.

Benchmark: 2.7

The theory and practice of the Church's social teachings are essential elements of the curriculum.

Benchmark: 7.4

Curriculum and instruction for 21st century learning prepares students to become expert users of technology, able to create, publish, and critique digital products that reflect their understanding of the content and their technological skills.

Benchmark: 7.6

Classroom instruction is designed to engage and motivate all students, addressing the diverse needs and capabilities of each student and accommodating students with special needs as fully as possible.

Benchmark: 9.1

School-wide programs for parents/guardians provide opportunities for parents/guardians to partner with school leaders, faculty, and other parents to enhance the educational experiences for the school community.

Goals of the Immaculate Heart Central Education Council

To create an annual prioritization of capital repairs needed to each of our Facilities.

To enhance the efforts in advancement.

MISSION STATEMENT

Immaculate Heart Central is a faith community whose mission it is to provide a quality Catholic and secular education, to cultivate holiness based on the love and imitation of Christ and to form responsible citizens whose Christian values will transform the world.

I. OPENING PRAYER- FR. DEMO

II. ROLL CALL

Called to order at 6:03 p.m. by President Burto with the following members:

Present: Carol Brown, Jason Burto, Jodie Delaney, Lisa Kotar-Pencek, Patrick O'Brien, and Svetlana Shah

Others present: Daniel Charlebois, Principal, Fr. Demo, School Pastor,

Excused: Sr. Annunciata, Sarah Pierce, Michael Ledoux, Jeff St. Croix, Amy Mitchell

Members from the community/guests: Mary O'Brien, Brandon Sparacino, Michael j. Schepis, Mike Schepis, Joe Pencek, and PJ DiFabion

III. ADOPTION OF THE AGENDA

Resolved that this Education Council approve the agenda as published.

Motion made by: Lisa Kotar-Pencek Seconded by: Fr. Demo Vote: 7-0

IV. APPROVAL OF THE MEETING MINUTES – January 18, 2023

Resolved that this Education Council approve the minutes as published.

Enc. #1 IHC Education Council Meeting Minutes from January 18, 2023

Motion made by: Fr. Demo Seconded by: Lisa Kotar-Pencek Vote: 7-0

V. PRESENTATION:

VI. PUBLIC COMMENT

Any person wishing to speak during this time shall comply with all provisions of Public Participation at Education Council Meetings Policy. We remind you to keep your comments to three minutes and to conduct yourself respectfully. Please address school matters only and refrain from addressing topics related to personnel matters or individual students. Such concerns should be discussed privately with the Principal at an appropriate time. The Council is here to listen and cannot provide immediate feedback or engage in open dialogue. Any necessary follow up will be noted and provided at a later date.

1. Mike Schepis gave an update on the boy's lacrosse program and that they started a committee, some of the members were present.
2. Michael Schepis asked what the plans for advertisement for enrollment were and if anyone would be interested in matching donation to go toward advertisements. Stated that the boy's lacrosse program would be willing to donate toward it. Asked if we had an exit committee when students leave IHC.
3. PJ DiFabion stated maybe a survey asking what we do good and what we can improve.

VII. COMMITTEE REPORTS

Enc. #2 1. Principal's Report – Daniel Charlebois, Amy Mitchell

Principal Report

Enc. #3 2. Finance Committee- Carol Brown

Financial Reports

3. Advancement Committee- Lisa Kotar-Pencek

4. Catholic Culture- Fr. Demo

5. Building & Grounds Committee – Jason Burto

Motion made by: Jodie Delaney Seconded by: Patrick O'Brien Vote: 7-0

Date: February 28, 2023

VIII. NEW BUSINESS

1. Approve Tuition Fees for School Year 2023-2024

Enc. #4 2023-2024 Tuition Proposal

Motion made by: Svetlana Shah Seconded by: Patrick O'Brien Vote: 7-0

2. Approve Public Participation at Education Council Meetings Policy

Enc. #5 Public Participation at Education Council Meeting

Motion made by: Fr. Demo Seconded by: Patrick O'Brien Vote: 7-0

IX. EXECUTIVE SESSION

Motion made by: Lisa Kotar-Pencek Seconded by: Carol Brown Vote: 7-0

X. ADJOURNMENT

Resolved, that at 8:14pm that this meeting be adjourned.

Motion made by: Fr. Demo Seconded by: Patrick O'Brien Vote: 7-0

XI. CLOSING PRAYER