

Immaculate Heart Central School

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EDUCATION COUNCIL MINUTES

August 29, 2022

Regular Meeting

CONTENTS

SCHOOL GOALS	page 2
I. OPENING PRAYERS	page 3
II. ROLL CALL	page 3
III. ADOPTION OF THE AGENDA	page 3
IV. APPROVAL OF MEETING MINUTES–June 27 th , 2022,	page 3
V. APPROVAL OF MEETING MINUTES–July 20 th , 2022,	page 3
VI. PUBLIC COMMENT	page 3
VII. COMMITTEE REPORTS	page 3
a. Principal’s Report	
b. Finance Committee	
c. Advancement Committee	
d. Catholic Culture	
e. Buildings and Grounds	
f. Academics	
g. Nomination	
VIII. NEW BUSINESS	page 4
IX. ADJOURNMENT	page 4
X. CLOSING PRAYER	page 4

ENCLOSURES

Enc. #1	IHC Education Council Meeting Minutes – June 27 th , 2022
Enc. #2	IHC Education Council Meeting Minutes – July 20 th , 2022
Enc. #3	Principal’s Report
Enc. #4	Finance Reports
Enc. #5	Building and Grounds Meeting Minutes – August 11 th , 2022

EDUCATION COUNCIL

Sr. Annunciata
Carol Brown
Jason Burto
Sarah Pierce
Jodie Delaney

Lisa Kotar-Pencek
Michael Ledoux
Patrick O’Brien
Sveltana Shah
Jeff St. Croix

SUPERINTENDENT

Sister Ellen Rose

Vice Principal

Amy Mitchell

PRINCIPAL

Daniel Charlebois

School Pastor

Father Demo

2022-2023
Goals of the Immaculate Heart Central School

The Diocesan has goals and Dan will send to Jason.

Goals of the Immaculate Heart Central Education Council

MISSION STATEMENT

Immaculate Heart Central is a faith community whose mission it is to provide a quality Catholic and secular education, to cultivate holiness based on the love and imitation of Christ and to form responsible citizens whose Christian values will transform the world.

I. OPENING PRAYER- FR. DEMO

II. ROLL CALL

Called to order at 6:44 p.m. by Chairperson Burto with the following members:

Present: Carol Brown, Jason Burto, Sarah Pierce, Jodie Delaney, Lisa Kotar-Pencek, Michael Ledoux, Patrick O'Brien, Sveltana Shah, Jeff St. Croix, and Fr. Demo, School Pastor

Others present: Daniel Charlebois, Principal, Amy Mitchell, Vice Principal, Fr. Frank

Excused: Sr. Annunciata

Members from the community/guests:

III. ADOPTION OF THE AGENDA

Resolved that this Education Council approve the agenda as published.

Motion made by: Fr. Demo Seconded by: Carol Brown Vote: 10-0

IV. APPROVAL OF THE MEETING MINUTES – June 27th, 2022

Resolved that this Education Council approve the minutes as published.

Enc. #1 IHC Education Council Meeting Minutes from June 27, 2022

Motion made by: Lisa Kotar-Pencek Seconded by: Fr. Demo Vote: 10-0

V. APPROVAL OF THE MEETING MINUTES -July 20th, 2022

Resolved that this Education Council approve the minutes as published.

Enc. #2 IHC Education Council Meeting Minutes from July 20, 2022

Motion made by: Lisa Kotar-Pencek Seconded by: Jodie Delaney Vote: 10-0

VI. PUBLIC COMMENT

VII. COMMITTEE REPORTS

Enc. #3 1. Principal's Report – Daniel Charlebois, Amy Mitchell
Principal Report

Enc. #4 2. Finance Committee- Carol Brown
Financial Reports

3. Advancement Committee

4. Catholic Culture- Fr. Demo

5. Building and Grounds – Jason Burto

Enc. #5 Building and Grounds Meeting Minutes – August 11, 2022

6. Academics-

7. Nomination-

Motion made by: Jodie Delaney Seconded by: Jeff St. Croix Vote: 10-0

VIII. NEW BUSINESS

1. Appointment of Education Council Secretary

At present time, there was no interest in the secretary role and Jason Burto will continue to do it,

2. Reorganization of Committee Chairs

Committee Chairs were selected and are as followed for the school year 2022-2023:

Advancement Committee- Lisa Kotar-Pencek

Finance Committee- Carol Brown

Building and Grounds- Jason Burto

Catholic Culture- Fr. Demo

Evaluation Committee- Sarah Pierce

AD Hoc (as needed)

Nominating Committee – Dr. Shah

Academic Committee- Dr. Shah

Education Council Evaluation Committee- Michael Ledoux

Remaining council members that are not a chair of a committee will serve on the following committees:

Jodie Delaney – Advancement Committee

Pat O'Brien – Advancement Committee

Sarah Pierce- Advancement Committee

Jeff St. Croix- Finance Committee

- a. Expectations of Committee- Committee reports due to Education Council Chairperson by the third Monday of the month.

3. Education Council Meeting Dates

Meeting dates were set to align with the last Tuesday of each month at 6pm. The following dates are as follow:

September 27, 2022

October 25, 2022

November 29, 2022

December- no meeting

January 17, 2023

February 28, 2023

March 28, 2023

April 25, 2023

May 30, 2023

June 27, 2023

4. Establish Committee meeting dates

Committee meetings are to happen within two weeks the Education Council meetings.

5. Discussion of Education Council Goals and Goals of the school for the 2022-2023 school year

IX. ADJOURNMENT

Resolved, that this meeting be adjourned.

Motion made by: Lisa Kotar-Pencek Seconded by: Dr. Shah Vote: 10-0

X. CLOSING PRAYER