

Enc. #1

Immaculate Heart Central School

1316 Ives Street

Watertown, New York 13601

Main Office: 315-788-4670

Elementary Building: 315-788-7011



MEETING MINUTES

October 26, 2022

Regular Meeting

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ENCLOSURES

Enc. #1	IHC Education Council Meeting Minutes – September 27 th , 2022
Enc. #2	Principal’s Report
Enc. #3	Finance Reports
Enc. #4	Advancement Report
Enc. #5	Wearable Technology Policy

EDUCATION COUNCIL

Sr. Annunciata
Carol Brown
Jason Burto
Sarah Pierce
Jodie Delaney

Lisa Kotar-Pencek
Michael Ledoux
Patrick O’Brien
Svetlana Shah
Jeff St. Croix

SUPERINTENDENT

Sister Ellen Rose

Vice Principal

Amy Mitchell

PRINCIPAL

Daniel Charlebois

School Pastor

Father Demo

2022-2023

Goals of the Immaculate Heart Central School

Benchmark: 2.5

Faculty uses the lenses of Scripture and the Catholic intellectual tradition in all subjects to help students think critically and ethically about the world around them.

Benchmark: 2.7

The theory and practice of the Church's social teachings are essential elements of the curriculum.

Benchmark: 7.4

Curriculum and instruction for 21st century learning prepares students to become expert users of technology, able to create, publish, and critique digital products that reflect their understanding of the content and their technological skills.

Benchmark: 7.6

Classroom instruction is designed to engage and motivate all students, addressing the diverse needs and capabilities of each student and accommodating students with special needs as fully as possible.

Benchmark: 9.1

School-wide programs for parents/guardians provide opportunities for parents/guardians to partner with school leaders, faculty, and other parents to enhance the educational experiences for the school community.

Goals of the Immaculate Heart Central Education Council

To create an annual prioritization of capital repairs needed to each of our Facilities.

To enhance the efforts in advancement.

MISSION STATEMENT

Immaculate Heart Central is a faith community whose mission it is to provide a quality Catholic and secular education, to cultivate holiness based on the love and imitation of Christ and to form responsible citizens whose Christian values will transform the world.

I. OPENING PRAYER- FR. DEMO

II. ROLL CALL

Called to order at 6:04 p.m. by President Burto with the following members:

Present: Sr. Annunciata, Carol Brown, Jason Burto, Jodie Delaney, Michael Ledoux, Patrick O'Brien, and Jeff St. Croix

Others present: Daniel Charlebois, Principal, Fr. Demo, School Pastor,

Excused: Sarah Pierce, Lisa Kotar-Pencek, Svetlana Shah, Amy Mitchell

Members from the community/guests: Kelly Daughtery

III. ADOPTION OF THE AGENDA

Resolved that this Education Council approve the agenda as published.

Motion made by: Sr. Annunciata Seconded by: Fr. Demo Vote: 7-0

IV. APPROVAL OF THE MEETING MINUTES – September 27th, 2022

Resolved that this Education Council approve the minutes as published.

Enc. #1 IHC Education Council Meeting Minutes from September 27, 2022

Motion made by: Patrick O'Brien Seconded by: Carol Brown Vote: 7-0

V. PRESENTATION:

VI. PUBLIC COMMENT

VII. COMMITTEE REPORTS

1. Principal's Report – Daniel Charlebois, Amy Mitchell

Enc. #2 Principal Report

2. Finance Committee- Carol Brown

Enc. #3 Financial Reports

3. Advancement Committee- Lisa Kotar-Pencek

Enc. #4 Advancement Report

4. Catholic Culture- Fr. Demo

Motion made by: Jeff St. Croix Seconded by: Patrick O'Brien Vote: 7-0

VIII. NEW BUSINESS

1. Wearable Technology Policy- Mrs. Mitchell

Enc. #5 Wearable Technology Policy Description

A. Discussed proposed attached policy for wearable technology and council agreed it was a good idea to implement but some of the wording in the policy needed to be updated. Mr. Charlebois was going to get with Mrs. Mitchell on updating the wording for the policy.

2. Safety Committee Formation – Mr. Charlebois

B. Discussed the need to form a safety committee to review the 2013 Safety Plan. The current plan has not been revised since 2013 and the plan should be reviewed and updated in regard to logistics.

IX. ADJOURNMENT

Resolved, that at 7:00pm that this meeting be adjourned.

Motion made by: Fr. Demo _____ Seconded by: Jodie Delaney _____ Vote: 7-0

X. CLOSING PRAYER

Enc. #4

Advancement Meeting
10/12

Present: Mary O'Brien, Dave Missert, Lisa Pencek, Rich O'Conner, MaryAnne Vespa,

Comedy Show

- Friday, November 25th at Savory
- "A Night of Comedy" 7:30, doors open at 6:30
- Matt Clark not available but getting us comedians

Annual Appeal

- Beginning last weekend in October and first weekend in November
- Envelopes in Church Nov. 5th and 6th
- Looking for speakers for both weekends
- Looking to do cold calls to help boost donations

Hannaford Recyclable Bags

- Mary is signing us up
- Fundraiser - \$2.50 a bag/ \$1 donated to school

Gala

- Date set for April 29th
- Faichney Drive Center

Enc. #5

There has been a noticeable increase in the number of students at the elementary building who are wearing apple watches and have a personal cell phone during school. Given the fact that we have a cell phone policy in the parent handbook but no set policy regarding apple watches, we felt it was necessary to address the issue. We realize that many parents provide their children with these devices for safety reasons. Therefore, we understand that students will bring them to school. Students can use them immediately upon arrival or at dismissal. Other than that, they should remain turned off and put away for safekeeping during the school day, most importantly during instructional time.

Cell phones and smartwatches that are being used to make calls, text (parents or peers) or play games during the school day may be confiscated and returned to students at the end of the day.

Please note the following:

During the school day such devices

- may not be turned on or used during instructional time, except for instructional and educational purposes with the explicit approval of the teacher and/or teaching artist.
- may not be turned on or used during lunch or recess.
- may not be turned on or used in the bathroom or locker room.
- may not be turned on or used during field trips, fire drills, or lockdown drills.
- may not be turned on or used during NYS exams.

Students are asked not to call, text, or message their family members during the school day. If students need to reach a member of their family, they are more than welcome to use the phone in the main office.