

# Enc. #1

## Immaculate Heart Central School

1316 Ives Street

Watertown, New York 13601

Main Office: 315-788-4670

Elementary Building: 315-788-7011



### MEETING MINUTES

January 18, 2023

Regular Meeting

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#### ENCLOSURES

Enc. #1	IHC Education Council Meeting Minutes – November 29 <sup>th</sup> , 2022
Enc. #2	Principal’s Report
Enc. #3	Finance Reports
Enc. #4	Advancement Report
Enc. #5	Building & Grounds Report

#### EDUCATION COUNCIL

Sr. Annunciata  
Carol Brown  
Jason Burto  
Sarah Pierce  
Jodie Delaney

Lisa Kotar-Pencek  
Michael Ledoux  
Patrick O’Brien  
Svetlana Shah  
Jeff St. Croix

#### SUPERINTENDENT

Sister Ellen Rose

#### Vice Principal

Amy Mitchell

#### PRINCIPAL

Daniel Charlebois

#### School Pastor

Father Demo

## 2022-2023

### Goals of the Immaculate Heart Central School

**Benchmark: 2.5**

Faculty uses the lenses of Scripture and the Catholic intellectual tradition in all subjects to help students think critically and ethically about the world around them.

**Benchmark: 2.7**

The theory and practice of the Church's social teachings are essential elements of the curriculum.

**Benchmark: 7.4**

Curriculum and instruction for 21st century learning prepares students to become expert users of technology, able to create, publish, and critique digital products that reflect their understanding of the content and their technological skills.

**Benchmark: 7.6**

Classroom instruction is designed to engage and motivate all students, addressing the diverse needs and capabilities of each student and accommodating students with special needs as fully as possible.

**Benchmark: 9.1**

School-wide programs for parents/guardians provide opportunities for parents/guardians to partner with school leaders, faculty, and other parents to enhance the educational experiences for the school community.

### Goals of the Immaculate Heart Central Education Council

To create an annual prioritization of capital repairs needed to each of our Facilities.

To enhance the efforts in advancement.

**MISSION STATEMENT**

Immaculate Heart Central is a faith community whose mission it is to provide a quality Catholic and secular education, to cultivate holiness based on the love and imitation of Christ and to form responsible citizens whose Christian values will transform the world.

**I. OPENING PRAYER- FR. DEMO**

**II. ROLL CALL**

Called to order at 6:07 p.m. by President Burto with the following members:

Present: Carol Brown, Jason Burto, Jodie Delaney, Lisa Kotar-Pencek, and Jeff St. Croix

Others present: Daniel Charlebois, Principal, Amy Mitchell, Vice Principal,

Excused: Fr. Demo, Sr. Annunciata, Sarah Pierce, Michael Ledoux, Patrick O'Brien and Svetlana Shah

Members from the community/guests:

**III. ADOPTION OF THE AGENDA**

Resolved that this Education Council approve the agenda as published.

Motion made by: Lisa Kotar-Pencek Seconded by: Jeff St. Croix Vote: 5-0

**IV. APPROVAL OF THE MEETING MINUTES – November 29, 2022**

Resolved that this Education Council approve the minutes as published.

**Enc. #1** IHC Education Council Meeting Minutes from November 29, 2022

Motion made by: Lisa Kotar-Pencek Seconded by: Carol Brown Vote: 5-0

**V. PRESENTATION:**

**VI. PUBLIC COMMENT**

**VII. COMMITTEE REPORTS**

**Enc. #2** 1. Principal's Report – Daniel Charlebois, Amy Mitchell  
Principal Report

**Enc. #3** 2. Finance Committee- Carol Brown  
Financial Reports

**Enc. #4** 3. Advancement Committee- Lisa Kotar-Pencek  
Advancement Report

**Enc. #5** 4. Catholic Culture- Fr. Demo  
5. Building & Grounds Committee – Jason Burto

**Enc. #5** Building & Grounds Meeting Minutes – January 10,2023

Motion made by: Jodie Delaney Seconded by: Jeff St. Croix Vote: 5-0

**VIII. NEW BUSINESS**

1. Safety Committee
2. Tuition Proposal for 2023-2024 School Year

**IX. ADJOURNMENT**

Resolved, that at 7:30 that this meeting be adjourned.

Motion made by: Jeff St. Croix Seconded by: Jodie Delaney Vote: 5-0

**X. CLOSING PRAYER**