

Minutes

IHC Education Council

DATE	August 26, 2025
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TIME	6 pm
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MEETING CALLED TO ORDER BY	Arika McCargar
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IN ATTENDANCE

Arika McCargar, Amy Mitchell, Shannon Jones, Lindsay Sparacino, Christine Missert, John Rhone, Marisa Hamlin, Tyler Grable, Father Demo, Sister Shirley, Sister Ellen Rose

Excused- Ann Marie Curtis

APPROAL OF AGENDA AND MINUTES

The agenda for this meeting were approved by Christine Missert and seconded by Lindsay Sparacino
The minutes from the June 23, 2025 meeting were approved by Lindsay Sparacino and seconded by Marisa Hamlin

PRESENTATIONS

There were no presentations at this meeting

PUBLIC COMMENT

There were no public comments at this meeting

MINUTES

Sister Ellen Rose came to speak to the Council regarding the Board of Governors, the Code of Ethics, and the Constitution put forth from the Diocese. She spoke about the Education Council Assessment and how it can be used to create a great Council to help IHC grow and thrive. Sister suggested adding the Mission Statement to the top of the meeting's agenda to constantly remind the Council of their purpose. She spoke of how a Secretary and co-chair are needed for this Council and suggested making some goals (suggested two) that are measurable for this year.

Principals Report: Amy Mitchell went through her Principal's Report. She mentioned she has an additional 8th grader and two 10th graders interested in the school and felt like she could achieve her goal of 248 students enrolled. An aide, Laura Belina, has been hired for 4th grade due to high enrollment in the class and parent concern. Laura is also certified in case the class hits the max number of 28 and needs to be split. Overall, Amy feels like the consolidation has gone very well and school will be ready on first day of school.

Advancement: Christine spoke of the plan for fundraising plans throughout the year with mailers, 12 Days of Christmas gift cards, Gala, and Race for Education. She is looking for additional help with those as well. The amount Advancement hopes to raise over the school year is \$90,000. Some of these funds would help to finish the blinds and also be put towards the playground.

Buildings & Grounds: John Rhone spoke of things coming together for the opening of school. Amy talked about new flooring in Pre-K classroom being complete.

Catholic Culture: Fr. Demo spoke of the new Parochial Vicar that has joined him and that he has been introduced to Kurt Robbins and Kaitlin and Jake Backus because of his love of soccer. Fr. Demo is hoping the new Parochial Vicar is able to help and be involved in soccer as much as possible to build relationships with the older students. Father mentioned there would be a steady clergy presence at the school and that he and Amy are working closely together.

Safety: There is currently no one as head of safety committee but it was determined that due to all the policies and plans being recently updated, there wasn't a need to have a Safety Committee at this time, could be more ad hoc like Nominating Committee when looking for new members. Mrs. Mitchell is working with Doyle to get two exterior doors key fobbed so teachers can move in and out of building easily.

Finance: There is currently no head of Finance Committee due to Eric Kreb's resignation so Amy gave the financial report. She mentioned even though \$150,000 was raised, there is just over \$91,000 in the account due to some funds being paid over time. The \$300,000 that was seen last year but not for this, was Covid money from the government that was moved from a CD account into the normal IHC account in case it was needed due to decrease in enrollment. There is also a decrease in tuition money because some families who pay in full for year, have not yet. It was determined that Tyler Grable and Sister Shirley would run finance committee because of their backgrounds.

Since there is an open Council spot, Marisa and Shannon will run Nominating Committee. Committee will be looking for potential members to present to the Council at next meeting

Amy will be asking Kim Murrock if she would be willing to come to meetings to write meeting notes for creation of minutes. Shannon suggested an app that could record the meeting so that the minutes were easier to write and will be researching that. Lindsay volunteered to write meeting minutes as well as be Council co-chair.

Amy would like to have a cell phone policy in place and have an updated Handbook for the consolidated school. Members are tasked with thinking of a policy that they believe makes sense as well as read through and edit the current handbook.

Meeting was adjourned at 8:05pm by Arika McCargar

NEXT MEETING

September 23, 2025 at 6pm in IHC Library