

IHC Education Council Meeting

November 28th, 2017

6pm IHC HS Library

Members Present: Kathy Granger Father Murray Michael Ledoux
Mary O'Brien Msgr. Aucoin Tara Marzano
Fr. Jonas Ernie Reape Fr. Looby
Maryanne Vespa Amy Rathbun Sister Cordata

Others Present: Sister Mary Gregory Kari Conklin Annette Connolly
Joseph Orobona Madeleine Keller Judy Norris

Excused Absence: John Kamide

Opening Prayer : Fr. Jonas

Ernie Reape was introduced as the new Our Lady of the Sacred Heart Representative and who is also an IHC Alumnus. (Taking over for Frank Reff)

Minutes Approved: 1st Fr. Murray , 2nd Michael Ledoux

Field Trip to Quebec – French Students

Mrs. Maryann Reff presented a proposed Field Trip to Quebec March 16-18th for the French Edge Course Students. Approved: 1st Fr. Murray, 2nd Fr. Looby

Principals Report – Mr. Orobona

Working to maintain and increase enrollment numbers

Computer Server Issues – We have a back up for memory storage

Personnel

Ryan Edmonds, Business Teacher – has been out and will until January (had kidney replacement)

Seth Conklin, Religion and Campus Minister- will be leaving at the end of December for a new job.

Katelyn Born, Anatomy/ Living Environment Teacher- leaving at end of January and Jennifer Weidert; Health Teacher, will be taking over. We are looking for a new Teacher to replace Weidert's position.

Patricia Minter-Powell – won the Golden Apple Award through her Faith Community Service work.

Guidance Secretary – still searching

Teacher Observations

Making new forms to evaluate teachers

Will work with Vice Principals and talk with Faculty about the new evaluation forms.'

Middle States- In Progress

Diocese Accreditations – Working to get accreditation in conjunction with Middle States.

Bully Prevention

Recently had an Assembly with 2 Watertown Police Officers (D.A.R.E. Educators) who spoke on Bullying, mostly Cyber Bullying and Shaming (phone texting, etc). Currently creating a Bully Prevention Committee; consisting of Parents, Teachers, and Students.

Fort Drum Military Rock Band "Avalanche"

- Performing Dec. 15th at 1:10pm., organized by Mrs. Svedberg-Miller

I-Ready Computer Program

- Emphasis to teachers to work with program more frequently to get better results

MFLA- Military Family Leave Act

PFLP – Paid Family Leave Policy

- Will have to examine new rules and how it affects IHC.

Calling Chain

- Created Faculty/Staff calling chain, will use, when needed, snow delays, closings, etc.

Physical Plant

- Working to get quotes on a new school-wide phone system.
- Boilers – refurbished one boiler, will be good for 5-6 years, replacing the other over Christmas
- Windows – need to be replaced. They leak heat and let in the cold. Propose a 4 year window replacement program
- Bathrooms – Girls 2nd Floor bathroom pipes, have rotted out
- Boys' 1st Floor bathroom – need to replace urinals.

Finance Committee

Religion Textbooks – will work on streamlining payment of books

St. John Bosco Program – budget was reviewed and found in good standing

Advancement Committee

Legacy Gala – proposed date March 10th, 2018, IHC HS Gymnasium

Alumni Association – Bylaws , edit 'majority' to 'quorum', include 'IHA'

Approval: 1st Msgr. Aucoin, 2nd Fr. Murray, All Approved

Victory Promotions Contract

- Many concerns, will have to go back and review other vendors, perhaps, re-negotiate

Almabase – in the works 'beta'

Giving Day- January 30th, through the NCEA (National Catholic Educational Association) & FACTS

- We will promote this day through social media, etc.

Motion to Adjourn @ 7:30pm : 1st Fr. Murray, 2nd Kathy Granger

Closing Prayer: All Pray: 'Immaculate Conception Novena'

Executive Session

**Next Meeting:
January 16th, 6pm
HS Library**