

IHC Education Council Meeting

October 24, 2017

6pm IHC HS Library

Attendance

Members Present: Mary O'Brien Msgr. Robert Aucoin Fr. Steven Murray
 Kathy Granger Amy Rathbun Tara Marzano
 Fr. Jonas Tandayu Michael Ledoux
 John Kamide

Others Present: Joseph Orobona, Sr. Mary Gregory, Judy Norris, Madeleine Keller,
 G.W. Andrews, Kari Conklin, Annette Connolly

Excused Absence: Maryanne Vespa, Sister Cordata

Absent: Frank Reff

Opening Prayer: Father Looby

Minutes Approved: 1st Fr. Murray , 2nd John Kamide

School Report – Joseph Orobona

After school care implementing pick up form permission slips (previously didn't exist)

New Dress Code in the HS - going well

Water bottles in the classroom – going well

Backpacks- requested for classrooms; decided against it.

New Staff in the school – working with them

Observations of teachers in the classroom are in process, will give evaluations at end of year.

Guidance Secretary – search still in progress

Robotics Club – searching for moderator

Pre-Calculus was dropped as a JCC Edge Course but still remains an AP course

- Looking to get re- accreditation

Middle States – Discussed structure and process with Faculty

- Creating committees and sharing ideas
- Next step will be looking for community involvement
- Kari Conklin, GW Andrews, and Scott Ruehle will serve as internal coordinators

Discipline Folders – Creating new protocol and documents of interaction Prek-12th

Bully Prevention – creating a committee, teachers and students involved

I-Ready – Teachers and Students are 'field testing' and integrating into lesson plans, starting in Nov.

Finance Committee – Kathy Granger

Enrollment is down, 45 students total

Preschool enrollment is down, looking at expenses and seeing if tuition is meeting the program's needs

Boiler system is being paid for from the Deferred Maintenance account

Working to consolidate / combine bank accounts, still in process

Graduation and Yearbook Fees – looking to see if costs are covering the expenses

Advancement Committee- Father Chris Looby

Working to get Almbase – an Alumni website to help with constituent relations

Annual Fund Mailing – going out within two weeks

PBS – Filmed Preschool Commercial, to start airing first week of November

Will film another commercial for the Christmas season

Spirit Wear – still in discussion

Proposal of school wide fund-raiser, to do away with 'nickel and dime' fundraisers

School Clubs should submit a budget at the beginning of the year, to see if the school can cover the expenses, instead of doing individual fundraisers.

Buildings and Grounds – Tara Marzano (with Joseph Orobona)

Getting quotes for:

- New boiler, tbd
- School- wide Telephone system
- HS Roof
- Girls' Bathroom repair
- Computer System Backup

Suggested that we should start saving on a new 60" Power Mower.

Motion to Adjourn @ 7:30pm – 1st Fr. Murray, 2nd Fr. Looby

Moved to Executive Session

**Next Meeting
November 28th, 6pm
IHC HS Library**