

IHC Education Council Meeting

September 26, 2017

6pm IHC HS Cafeteria

Attendance

Members Present: Mary O'Brien Msgr. Robert Aucoin Fr. Steven Murray
 Kathy Granger Maryanne Vespa Amy Rathbun
 John Kamide

Others Present: Joseph Orobona, Sr. Gregory, Judy Norris, Madeleine Keller, G.W. Andrews,
 Kari Conklin, Annette Connolly,

Excused Absence: Sr. Marie Cordata, Tara Marzano, Fr. Chris Looby

Absent: Frank Reff, Michael Ledoux, Fr. Jonas Tandayu

Opening Prayer: Father Murray

Approval of August Minutes: 1st. Msgr. Aucoin, 2nd Fr. Murray, All Approve

Public Comment: Betty Reff inquired about minutes being published on the website.

* The minutes will be published on website as first listed as a draft and then listed as approved by Education Council, in a timely manner

Principal's Report:

G.W. Andrews new High School Vice Principal, meeting with all VP's every two weeks.

Jeff Moore, new HS Head Custodian, has been helpful with evaluating the building's needs.

Dress Code: Sent letter to parents regarding revising the dress code, depending on response of students, will incrementally change dress code further. Prom Dress Code: TBD

New Teachers are being mentored and helping with transition.

Flooring in Primary building has been repaired and is under warranty

Boiler Repair / Maintenance: There are two Boilers, one is repaired and the second has been replaced, cost of maintenance/replacement is much less than the estimated amount
1 mil~ for 2 boilers down to 70K~ for New Boiler, 2nd tbd)

Cafeteria refrigerator / freezer has a leak, will look into fixing.

Girls Bathroom on 2nd Floor has a long standing leak, will fix during a school vacation.

Roof issues: to be addressed

Clubs: There is a new literature club, headed by Ms. Norris. Interest in Power Lifting (Mr. Barton maybe head it), Robotics Club, and Patriotism Club, looking to get volunteers for others.

Sports: Probably no Varsity wrestling team due to interest. There will be a Modified wrestling team.

Guidance Secretary: Joyce Pignone will be retiring from full time employment, will be hiring new secretary soon.

Prom: will be at the Hilton Garden Hill, at a discount, due to Sister Mary Anne's help.

School Spirit Days will be observed School-wide

Phone System: Looking to get a phone system for the whole school Primary, Intermediate, and High School. Have 2 bids, waiting for 3rd.

Computer Failure/ Crash: about 2yrs of Data has been lost in the Guidance Dept. & Finance Dept. We will try and retrieve what we can and will look into ways to back up and avoid future loss.

Finance Committee

Father Murray will be stepping down as Chairman; Kathy Granger will be taking over
Will work on clarifying the budget and consolidating bank accounts
Approval of Financial Report sent to Diocese: 1st. Father Murray, 2nd Kathy Granger, All approved

Advancement Committee

Contracted with PBS for current year ads for both TV & Radio
Welcome Letters to new families and Exit Survey Letters sent out
Alumni Association developing
Alma Base – Alumni Database , in negotiation.
Marketing to: Ft. Drum, Bravo Italiano, PBS Kids
Echo Magazine – Sister Gregory working with parent with Graphic Design experience
ETA, before Thanksgiving
Proposal for School-Wide fundraiser: Raffle Tickets
Do away with ‘nickel & dime’ fundraisers
Will look into how much money the various clubs need to facilitate
Catholic Parishioners that left IHC School – will give list to Fr. Murray & Msgr. Aucion

Evaluation Committee

John Kamide is looking to step down from the committee and work with another, perhaps Advancement Committee.
Will need a new chair

Building and Grounds Committee

There are new dumpsters at the HS, working on getting a fence to obscure it.
All funds were donated.

Academic Committee

Will report next meeting

Education Council Revision (provided)

1st Father Murray, 2nd Kathy Granger, All Approved

Middle States Accreditation

Previously accredited only 7th-12th Grade; we will work on getting all of IHC accredited Kindergarten through 12th Grade.
Will take committees of teachers, principals, etc. to work on goals, meet standards, and create objectives for the future of the school.
Representatives from the Middle States will be visiting next school year to evaluate

Motion to Adjourn

1st. Fr. Murray, 2nd Maryanne Vespa, Approved all

Closing Prayer: Reading of IHC Mission Statement

Executive Session: 7:30pm

Next Meeting: October 24th, 2017 IHC HS Library